A. BRIEF OVERVIEW OF AGENCY SETTING
American Indian Student Services supports Native American students in their transition, achievement, and success at the University of Montana by providing services and programs that have been established through collaborative partnerships with various campus and Missoula community members.

B. DESCRIPTION OF CLIENT GROUP
College students who self-identity as American Indian on the Mountain and Missoula College Campuses.

C. LEARNING OPPORTUNITIES
Develop and strengthen professional relational skills through obtaining knowledge of and helping lead program initiatives. Program components include: one-on-one work with students, facilitation, event planning, organization, program development, implementation, recruitment and retention planning, as well as outreach efforts. The applicant will participate in a program evaluation process that identifies multiple student experiences, needs, and perspectives that exist within the UM community. Applicant will participate in a literature review of best practices, the development and implementation of student surveys and interviews, data analysis, and will assist in the strategic development of programs and initiatives based upon results. The applicant will assist in the development of a comparative reporting tool, which will be used to generate and distribute reports of current program activities and events.
The applicant will raise awareness and understanding of the variety of issues that affect American Indian student experiences.
The applicant will advocate for practices that promote the retention and graduation of American Indian students.

D. EXPECTATIONS OF STUDENTS
Responsibilities of the applicant require professional maturity, excellent communication skills, and a high level of ability in interpersonal interaction. The applicant must possess knowledge of, sensitivity to, and experience with American Indian issues and community. Applicant must possess the ability to work effectively in a collaborative context, use supervision well, and independently on projects as assigned.
Applicant must have excellent time management skills and able to maintain a strict level of confidentiality.