# Graduate Research Assistantship with the Rural Institute for Inclusive Communities

## Job Description and Expectations

The Graduate Research Assistant (GRA) will be a critical member of the Rural Institute for Inclusive Communities, working under the Director of Evaluation Services. This role focuses on supporting research, evaluation, and data services that enhance accessibility and system navigation within healthcare for local communities and state government initiatives.

### Key Responsibilities

* Assist in the needs assessment for updating [Montana’s Olmstead Plan](https://mtdh.ruralinstitute.umt.edu/?page_id=274).
* Support statewide needs assessment efforts in HIV prevention.
* Facilitate data collection through focus groups and interviews.
* Conduct qualitative data analysis using NVIVO or similar software.

The successful applicant will demonstrate both analytical skills to derive findings from data and interpersonal skills to foster collaborations. A commitment to learning and a passion for contributing to community well-being through research are essential.

**Hours**: 20 hours per week

**Rate**: $18-$22/hour, depending on experience

**Start** **Date**: Immediately

**To apply, please send a resume/CV to** [**kaitlin.fertaly@mso.umt.edu**](mailto:kaitlin.fertaly@mso.umt.edu)**.**

## Required Qualifications

### Education

* Currently enrolled in a Master’s or PhD program in Public Health, Psychology, Social Sciences, or a related field**.**

### Knowledge

* Understanding of social determinants of health.
* Familiarity with disability-related issues (preferred).
* Proficiency in data analysis and software systems such as Excel, SPSS, R, and Qualtrics (preferred).

### Skills

* Exceptional written and verbal communication skills.
* Competence in basic computer functions.
* Ability to synthesize information through systematic literature reviews.
* Capability to identify and aggregate publicly available data.
* Proficient in a wide range of software systems for data analysis, generating reports, and disseminating findings.

### Abilities

* Organize and manage multiple projects concurrently.
* Perform detailed data and research functions with a high level of attention to detail.
* Engage in both analytical and creative problem-solving.
* Work effectively as part of an interdisciplinary team.