MSW Fall 2020 Practicum Opportunities
Updated: 4/17/2020

This list does not include all agencies that accept University of Montana School of Social Work students. The agencies listed here have expressed interest in having a practicum student beginning the fall 2020 semester. For a full list of agencies we have had students at in the past visit our webpage.
Agency Name: Boys & Girls Club of Missoula County  
Website: www.bgcmissoula.org  
Population Served: Children/Youth  
Paid Practicum: Yes  
Contact Person: Kezia Lovelady  
Phone: 406-542-3116  
Email: kezia@bgcmissoulacounty.org  

Description: 2020 INTERNSHIP OVERVIEW

Boys & Girls Club of Missoula County (BGCM) is seeking a student pursuing a Bachelors or Masters in Social Work (BSW/MSW) to serve as an intern for the 2019-20 Spring Semester. Interns are provided with a $500 stipend for each semester of work with BGCM. Successful interns will have a desire to work with young people, ages 5-12, and an interest in developing their skillset and knowledge base in this sphere of social work practice. Additionally, successful interns will be passionate about the mission, vision, and role that BGCM plays in the Missoula County community. Interns must be available to work during Clubhouse hours (3-6PM), at least two days per week.

Our mission is to inspire and guide all young people to develop positive values and realize their full potential as productive, responsible and caring citizens through quality out of school time programming.

2019-2020 INTERNSHIP DESCRIPTION

TITLE: Youth Advocate Intern  
REPORTS TO: Director of Youth Development  

PRIMARY FUNCTION:

After an initial orientation and training phase, the Youth Advocate Intern will be provided a case load of 3-4 Club Members to focus his/her time on throughout the two semesters of practicum. These members have been identified by BGCM’s Administrative Team as youth who would benefit from additional services through the advocate position. The advocate will spend approximately 75% of his/her time engaging directly with members in the caseload, providing one-on-one support during Club activities, engaging in one-on-one dialogue with members outside of Club activities, and speaking with members’ families to improve wrap-around support. The remaining 25% of time will be spent in the office, researching best practices, engaging with community partners, and developing a referral bank for future use.

KEY RESPONSIBILITIES:

- Assist the Club Site Director and Club Staff in managing negative behaviors and in identifying kids that may need additional support in an effort to create the most positive Club experience for everyone.
- Engage weekly with each Club Member on the advocate’s caseload.
- Maintain weekly logs of members’ progress and development. Assess the members’ progress towards the fulfillment of positive goals and objectives.
- Engage weekly with the Club Members’ families on his/her caseload.
- Research and develop a referral source for BGCM to use in future years, noting community partners and resources for youth with unique or additional needs.
• Functioning as a connection between Club Members, families, and members of the Administrative Team.

SUPPORT AND SUPERVISION:
The Youth Advocate Intern will be supported by a member of the BGCM Board of Directors, who holds her LCPC certification and a Masters in Social Work. The Intern will be supported on a daily basis by BGCM’s Director of Youth Development.

LOCATION:
Boys & Girls Club of Missoula County operates six After-School Clubhouses across the County at the following locations:
• Mid Missoula (City Life Building)
• Council Groves (Council Groves Apartments)
• Bonner (Our Savior’s Lutheran Church of Bonner)
• DeSmet (DeSmet School)
• Lolo (Lolo School)
• Target Range (Target Range School)
The Youth Advocate Intern will be based out of our Administrative Office, located in the City Life Building at 1515 Fairview Avenue. Transportation to one or more of our Clubhouse locations may be required, depending on the caseload of Club Members selected.

SCHEDULE:
The Youth Advocate Intern will begin in January 2020 through August 2020. We are flexible with schedules, but this person must be able to work a minimum of two days per week from 3-6PM during the work week.

AMOUNT OF TIME:
The Youth Advocate Intern will work a minimum of 15 hours/week.
**Agency Name:** The Parenting Place  
**Website:** www.parentingplace.net  
**Population Served:** Children/Youth  
**Paid Practicum:** Yes  
**Contact Person:** Marilyn Thorn  
**Phone:** 4067285437  
**Email:** marilyn@parentingplace.net  

**Description:** The Parenting Place is a smaller non-profit organization with a mission to build relationships, strengthen families and prevent child maltreatment. The advantage to joining a smaller non-profit for a practicum is the ability to make impactful change to families in our community. We are open to providing a supportive environment while the student gains skills in their area of interest. Currently we provide parent education using the Nurturing Families program and educate the community about Adverse Childhood Experiences. We also provide a free respite program to families which includes approx. 10 children. New parent education opportunities are being created in 2020 and we are open to suggestions.

Practicum opportunities (non paid) could include:
- program research, development, implementation and evaluation  
- facilitating family education  
- researching and implementing child enrichment program

Additional opportunity includes:
The Parenting Place hosts the position of Chairperson for Project Community Connect (PCC) 2021. PCC is a one-day event to provide services to our community members experiencing homelessness and those at risk. A stipend has been secured for a MSW student to take the lead role in:
- facilitation of planning meetings  
- collaboration with community partners to provide services  
- create and maintain budget  
- supervise volunteer leads  
- collaborate with event location
Agency Name: Ceder Creek Integrated Health
Website: https://www.sunburstfoundation.org/missoula
Population Served: Paid Practicum: No
Contact Person: Megan Bailey Phone: 4062039948
Email: meganb@cedarcreekintegratedhealth.com
Description: The services provided are psychiatric assessments, medication management, vocational support, and service coordination.
Practicum students would be participating in the job duties that are required by our other employees. They would get a chance to "shadow" employees jobs and take part in completing some of those duties on their own to further their educational needs and experiences.
Agency Name: Center for Children, Families and Workforce Development  
Website: health.umt.edu/ccfwd  
Population Served: Children/Youth  
Paid Practicum: Yes  
Contact Person: Kim Spurzem  
Phone: 406-461-4134  
Email: kimspurzem@umontana.edu  
Description: The Center's team of professors, social workers, clinicians, administrators, and students has over 150 years of collective experience providing therapeutic services to children, youth, and families who require social, behavioral health, educational, and related services. The team's statewide presence, entrepreneurial spirit, and technological abilities provide new opportunities to address the needs of high-risk children and families throughout Montana.

Job Description: Research Assistant (practicum)

A research assistant contributes in many ways to the project team; typical responsibilities fall within one of four areas of our work, which are Research, Policy and Revenue Max, Workforce Development, and Communications. Example responsibilities by the team are listed below.

Research: Conduct literature reviews; Data entry; Collect and analyze primary and secondary data; Create data visualizations; Gather information and draft research briefs, reports, and presentations; Prepare materials for UM Human Subjects Committee review; Support interviews and focus groups; Assist with survey development and analysis.

Policy and Revenue Max: Gather information and draft research briefs of federal, state, and local policies; Rapid response research briefs for policymakers; Collecting, organizing, and disseminating grant opportunities; Preliminary research to support local organizations grant requests; Research and prepare materials for presentation on innovative and evidence-based practices.

Workforce Development: Research and develop content; Design and layout of e-learning courses; Draft handouts on issues related to high-risk kids and families; Collaborate to create interactive content for courses; Create knowledge tests and evaluation points for e-learners; Film and edit videos of subject matter experts and organizational leadership.

Communications: Support the design of factsheets on popular issues (e.g., depression, suicide, developmental milestones); Research blogs, videos, podcasts, and expert sources to design toolkits for high-risk kids and families; Collect information and draft electronic materials for social media and our website; Edit media and all electronic content to ensure it meets accessibility standards.

Hours per week: 10-19 hours  
Wage: $13 hour
Qualifications: Applicants should possess excellent communication and time management skills, and have knowledge of or experience interfacing with a variety of computer software (e.g., Moodle, PowerPoint, Excel, online authoring tools).

Interested applicants should send a brief cover letter, a writing sample, and resume with two references to:
Kim Spurzem, kim.spurzem@umontana.edu
**Agency Name:** Department of Corrections - Missoula Probation & Parole  
**Website:** https://cor.mt.gov/  
**Population Served:** Corrections/Criminal Justice  
**Paid Practicum:** No  
**Contact Person:** Tara Kattell  
**Phone:** (406) 542-7129  
**Email:** tkattell@mt.gov  

**Description:** Students are provided the opportunity to experience the job of Probation & Parole Officers first hand during their internship program. After initial orientation, the student will learn the ins-and outs of the Department of Corrections including from start to finish, how someone is placed into the custody and supervision of the DOC, what programs are available, and the responsibilities of P&P Officers. Eventually the student will supervise their own caseload of offenders in the community with the oversight of a shadow officer, engage in case management, interventions, arrests, and searches within the community. Probation and Parole is an extremely dynamic environment that mixes Social Work, Sociology, and Law Enforcement. We utilize our skills and strive to achieve our agency's mission for restorative justice for the victims, community safety, and rehabilitation for those we supervise.
**Agency Name:** EmpowerMT  
**Website:** EmpowerMT.org  
**Population Served:** Community Organizing  
**Paid Practicum:** No  
**Contact Person:** Brooke Corr BSW. CM/F  
**Phone:** 4065416891  
**Email:** brooke@empowermt.org  
**Description:** EmpowerMT  
**Job Description:** Youth Programs Practicum

**JOB SUMMARY** This position facilitates EmpowerMT youth and school-based workshops and programs aimed at reducing prejudice, preventing violence, resolving conflict and developing the leadership of youth and adult allies to youth. Coordination includes:

- Co-facilitates:
  - Empowering People, Inspiring Change (EPIC), GSA’s
  - Youth Forward & Be You Crew
  - Other schools work

Hours: 15 hours/week

**JOB DUTIES AND RESPONSIBILITIES**

EmpowerMT’s After School Clubs: EPIC, GSA’s, Youth Forward, and Be You Crew  
September-May each year.

Practicum student will support Youth Programs Director with:

- Curriculum development and produces outlines for weekly meetings.
- Program participant recruitment in fall and spring.
- Implementing programs weekly curriculum and programming.
- Documenting needed information for reports, grants, and printed materials as asked.
- Helps administer bi-annual program participant’s evaluation.
- And supports the Community Action Project that is showcased at Diversity Day.

Personally will:

- Build a positive working relationship with in-school partners (Counselors, staff, educators, and administrators).
- Reports incidents of child abuse to Child Protective Services (depending on the school), immediate supervisor, and Executive Director.
- Continues to refine/work on your own leadership.

EmpowerMT’s School-Based Workshops:

Co-facilitates youth training in K-12 schools as needed or available.

Build and maintain a supportive working relationship with high school trainers.

Assists with prepping for all school-based workshops as directed.

Facilitates other training in Missoula and throughout the state upon request.
Attends Youth Advisory Council meetings as available.

GENERAL:
Adheres to the EmpowerMT policies and procedures.
Attends youth team meetings.
Attends all staff meetings as available.
Develops knowledge and expertise in EmpowerMT models and applications, as well as prejudice reduction, violence prevention, systemic oppression, conflict resolution, and youth leadership development.
Develops and maintains productive relationships with other agencies and schools that provide education and positive youth development services.
Represents and advocates for EmpowerMT in the community, projects a positive image of the EmpowerMT, and demonstrates competence as an information source about EmpowerMT.
Acts as a positive role model through enthusiasm for work, hard work, fairness, flexibility and commitment to communication.
Serves as support staff and/or the main coordinator at all EmpowerMT events as assigned.
Promotes effective use of staff time, including productive project meetings.
Exhibits friendliness toward and consideration of EmpowerMT employees, volunteers, clients, and the general public.
Displays an awareness of and ability to deal with diversity among people, including disabilities among clients and/or staff.
Displays a neat appearance and competent manner.
Performs other job-related duties as assigned.

QUALIFICATIONS AND EXPERIENCE
Completed an EmpowerMT Training of Trainers, or willingness to become trained.
Once trained is working towards becoming a Senior Trainer.
Experience with working with youth and/or schools.
Availability to travel in-state as needed.
Must pass a background check designed to protect the interests of children served by EmpowerMT.
Current Montana driver's license, an acceptable driving record and proof of auto insurance in compliance with Montana State law as needed.
Agency Name: GUTS! (Girls Using Their Strengths)
Website: https://ywcaofmissoula.org/services/girls-empowerment-guts/
Population Served: Children/Youth  Paid Practicum: No
Contact Person: Tess Sneeringer  Phone: 406-543-6691 (office) or 202-657-8370 (cell) during COVID-19 quarantine
Email: tsneeringer@ywcaofmissoula.org

Description: GUTS! (girls using their strengths) is a leadership and empowerment program for young people ages 9-18 who identify with girlhood. At GUTS! we want to create a world where girls* feel strong and valuable from the inside out. We run semester-long afterschool/lunch Action Groups, week-long outdoor adventures using place-based learning and outdoor challenge as a catalyst for personal change and connection, and skill-building workshops designed to educate and empower girls* through trades based education through GRIT (girls representing in trades).

*GUTS! opportunities are available to girls and gender-diverse youth, or anyone who think they could benefit from our programming.

Fall-Spring students gain experience with school-based GUTS! Action Groups as a part of their practicum experience. Students will usually plan and run 2-4 weekly groups with elementary and/or middle school girls*. Students have the option to gain experience with GRIT. Students will also get invaluable experience with the "behind the scenes" of running a youth prevention program including curriculum development, best practice research, evaluation systems, planning and implementing programs, partnership development, fundraising, grant writing, etc.

Spring-Summer students will also get experience with running GUTS! Action Groups, behind the scenes work and will have the option to gain experience with the GUTS! outdoor adventures by attending 1-3 camps as a outdoor trip leader. These intensive, five or six-day, four or five-night camps travel around Western Montana offering girls* the opportunity to learn about camping, hiking, backpacking and biking all while discovering their strengths and developing their leadership skills. As part of the leadership team, students will get direct experience leading GUTS! empowerment activities and discussions and implementing environmental and place-based educational activities. Prior personal or professional experience with outdoor skills (backpacking, biking, Leave No Trace Ethics, back country cooking) is preferred.
Agency Name: Hospice of Missoula
Website: Hospiceofmissoula.com
Population Served: Health Care
Paid Practicum: No
Contact Person: Mary Place Allyn
Phone: (406) 728-5693
Email: Mary.Allyn@hospiceofmissoula.com or mplace21@msn.com

Description: Practicum students work closely with other MSW's at Hospice of Missoula as well as the whole clinical team of medical professionals. Students participate in facilitating grief and care-giving groups, maintaining a caseload and attending inter-disciplinary team meetings. Hospice work provides an opportunity to learn social work a clinical setting. In the process community resources and work opportunities can be explored. Learning about the therapeutic process is key to this practicum. Discussing cases and participating in presenting team in-services provides an opportunity to connect theory with practice. In this practicum there is a strong focus on the following theories: narrative, attachment, expressive and existentialism. Being a self starter, a team player and a good communicator is imperative to this practicum position. If students would like more information please call Mary at 728-5693.
**Agency Name:** International Rescue Committee  
**Website:** https://rescue.org/missoula  
**Population Served:** Immigrant & Refugee Services  
**Paid Practicum:** No  
**Contact Person:** Jen Barile  
**Phone:** 406-274-6764  
**Email:** jen.barile@rescue.org  
**Description:** The IRC practicum program includes providing core services to new arrivals and helping clients work towards self sufficiency in the areas of health, employment, finances, education, housing, public assistance, family, and community integration. Practicum students work closely with the IRC casework staff throughout their practicum, assisting and learning about all aspects of the casework program.

**ESSENTIAL FUNCTIONS:**

Shadowing a Caseworker for two weeks at start of internship on the following new arrival services:

- Airport pickup, home safety orientation, grocery shopping, apply for social security card, apply for public services, activate EBT card, lease signing, setting up utilities, office intake, bus orientations, paying bills, etc.

- Assisting with Core Services: ESL & public school enrollment, cultural orientation, housing applications, transportation to appointments

- Assisting Casework team with needs assessment, budgeting, service plan, home visits

- Assisting with referrals and connecting refugee clients to community services

- Assisting with files, case notes, data entry, participation in weekly case staffing meetings

- Opportunities also exist to get involved in IRC's political advocacy work and IRC's refugee advisory council.

- Opportunities also exist for a practicum student to focus mainly on healthcare access for refugees.
**Agency Name:** Missoula City-County Crime Victim Advocate Program  
**Website:** https://www.missoulacounty.us/government/civil-criminal-justice/crime-victim-advocate-program

**Population Served:** Corrections/Criminal Justice  
**Paid Practicum:** No  
**Contact Person:** Rebecca Calabrese  
**Phone:** 406-258-3830  
**Email:** rcalabrese@missoulacounty.us

**Description:** Crime Victim Advocate position description: Assesses complex needs, including safety and other needs, for crime victims, secondary victims and other people in crisis and determines eligibility for CVA services. Provides initial crisis counseling for crime victims through phone and in-person crisis intervention and provides emotional support and education. Provides emergency legal advocacy for victims. Follows statutory guidelines to screen applicants to determine eligibility; completes and files temporary orders of protection (TOP); prepares clients for TOP hearings; and obtains pro bono legal counsel as needed. Serves as a liaison for the victim with criminal justice agencies, attorneys, medical care providers, social service agencies and other community resources. Refers client to community resources and social service agencies. Identifies gaps in services and coordinate services available to victims with other agencies. Provides support to victims during investigations including: explaining the criminal justice system and legal process; providing advocacy; and acting as a liaison with appropriate criminal justice agencies. Provides ongoing support and information to victims through all stages of prosecution. Attends legal proceedings and hearings with or on behalf of victims. Completes or assists with victim impact statements or other documents as required. Provides information on the Crime Victims’ Compensation Program and assists crime victims in completing applications for reimbursement. Assists with training for local law enforcement agencies, attorneys or other persons associated with the criminal justice system and community agencies on the CVA Program and issues of intimate partner violence and sexual assault. Promotes the visibility and accessibility of the position by attending and facilitating meetings and workshops. Provides training, community education and presentations to schools and other agencies as requested. Contributes information for grant reporting and proposals.

Practicum positions primarily work with clients who are seeking Orders of Protection. Practicum students will be able to learn about criminal justice advocacy and violence prevention through training and shadowing opportunities.
Agency Name: Missoula Food Bank & Community Center
Website: www.missoulafoodbank.org
Population Served: Community Organizing
Paid Practicum: Yes
Contact Person: Jamie Breidenbach
Phone: 406-549-0543 x:213
Email: jamie@missoulafoodbank.org
Description: Missoula Food Bank & Community Center's mission: We lead the movement to end hunger in our community through advocacy, volunteerism, and healthy food for all. We nourish community.

Program Interns (or practicum students) work with MFB&CC summer kids table program to prepare and serve free meals to children in our community. Learn about issues that affect those experiencing childhood hunger and living in poverty as well as how to have a meaningful impact addressing these issues.
Agency Name: Montana Women Vote
Website: www.montanawomenvote.org
Population Served: Community Organizing  
Paid Practicum: No
Contact Person: Ella Smith  
Phone: 406.417.0957
Email: ella@montanawomenvote.org
Description: Montana Women Vote (MWV) is dedicated to educating and mobilizing low-income women and their allies to participate in the democratic process as informed voters, policy advocates, and community leaders. Montana Women Vote helps women connect regarding the ways policy affects their daily lives, provides the information they need to feel like informed voters or policy advocates, builds a community where women feel welcome to participate, and addresses the logistical challenges low-income women face in casting their ballot. We register, educate and mobilize unlikely women voters to support real progressive policy change. We value optimism for the future, the empowerment of low-income women, equity and fairness, accessibility, and community-driven problem-solving.

Montana Women Vote offers two different practicum student positions:
- Program Assistant Practicum Position: The practicum student takes on the role of a program assistant and assists in communications, volunteer management, programming planning and implementation, and administrative tasks. This practicum offers opportunities to gain experience at the micro, mezzo, and macro level, although the work is primarily macro-level community organizing and policy advocacy work.
- Voter Engagement Practicum Position: The practicum student will serve as the lead of MWV’s voter engagement program, responsible for organizing voter registration times and sites, recruiting and training volunteers, and collecting voter registration cards.
**Agency Name:** Partners In Home Care - HCBS  
**Website:** https://www.partnersinhomecare.org/  
**Population Served:** Health Care  
**Paid Practicum:** Yes  
**Contact Person:** John Sheehan, LCSW  
**Phone:** 406-880-9387  
**Email:** sheehanj@partnersinhomecare.org  

**Description:** The Social Work practicum position works in conjunction with other social work case managers and RN case managers to serve our clients, or those who live independently in the community with a wide range of physical and mental health disabilities. The position entails working closely with a social work intake coordinator to assess for unmet needs, initiate connecting potential clients to available resources in the community, providing education on what services our program provides, and ongoing follow up to assist as needed. The practicum student will also have an opportunity to develop projects that both serve their educational and professional goals, while simultaneously serving the program and the clients we serve.
Agency Name: Partnership for Children
Website: pfcmt.org

Population Served: Children/Youth  Paid Practicum: Yes
Contact Person: Barbara Cowan  Phone: 4065413668
Email: bcowan@pfcmt.org

Description: BSW/MSW: Two therapeutic group homes for latency age children using an attachment framework for treatment. Opportunities include paid part time counselor, with possibility of full time counselor position. Learn direct care work with children ages 4-12. Our therapeutic approach is unique, employing a trauma informed relational/developmental approach.
**Agency Name:** Reaching Home, City of Missoula - Office of Housing and Community Development  
**Website:** https://www.ci.missoula.mt.us/2086/Housing-Community-Development  
**Population Served:** Community Organizing  
**Paid Practicum:** Yes  
**Contact Person:** Theresa Williams  
**Phone:** (406) 552-6398  
**Email:** williamsT@ci.missoula.mt.us  
**Description:** Reaching Home, Missoula's 10 Year Plan to End Homelessness is looking for an MSW practicum student (or a BSW practicum student with passion and experience in housing/homelessness) to assist with the implementation and maintenance of the Missoula Coordinated Entry System (MCES) and Reaching Home's goals to end homelessness in Missoula, Montana. Reaching Home is a program of the City of Missoula's Office of Housing and Community Development.

Potential duties:
- Pulling reports from HMIS (the Homeless Management Information System)
- Data entry and analysis
- Coordination and collaboration with housing providers
- Creation, distribution, and management of Missoula Housing Community Newsletter (MCES policy updates and changes, celebratory stories, etc.)
- Updated marketing materials for MCES
- A knowledge base in Coordinated Entry Systems and HMIS
- *This position is flexible per student interest.
Agency Name: Student Advocacy Resource Center (SARC)
Website: http://www.umt.edu/student-advocacy-resource-center/
Population Served: Mental Health  Paid Practicum: No
Contact Person: Alison Pepper  Phone: SARC Office Line: 406-243-4429
Email: alison.pepper@mso.umt.edu.
Description: SARC provides mainly MSW practicum placements and may offer a BSW practicum placement, as well. In the past, internships have been paid or unpaid, depending on availability of funding.

MSW Practicum Opportunity

Having a practicum with SARC provides you with an excellent opportunity to become involved with positive change on campus while learning valuable skills in crisis intervention and advocacy. As a practicum student working with the Student Advocacy Resource Center (SARC), you will be a part of a program based on the empowerment model. Practicum students provide direct services to those affected by discrimination, sexual assault, and relationship violence. Outreach and education are an important part of SARC’s work in creating positive change. Practicum students are encouraged to participate in community consciousness raising activities. If interested in this position, please contact Jessica Peatee, Direct Services Coordinator at jessica.peatee@mso.umt.edu or apply on SARC’s website.
Agency Name: The Salvation Army of Missoula  
Website: https://missoula.salvationarmy.org/

Population Served: Community Organizing  
Paid Practicum: Yes

Contact Person: Julie Clark  
Phone: 406-215-1783

Email: julie.clark@usw.salvationarmy.org

Description:  
- Housing Navigation through the Missoula Coordinated Entry System  
- Carrying out housing needs assessments and interventions through the Winter Shelter program  
- Exposure and networking within many different social service agencies within the Missoula community  
- Grant writing and other fundraising efforts  
- Seasonal opportunities to organize Toys for Tots and the Missoula Point in Time Count  
- Opportunities to practice crisis intervention with vulnerable populations
**Agency Name:** Open Aid Alliance  
**Website:** www.openaidalliance.org  
**Population Served:** Health Care  
**Paid Practicum:** No  
**Contact Person:** Amanda Reese  
**Phone:** 4065434770  
**Email:** amanda@openaidalliance.org  
**Description:** Open Aid Alliance needs YOU!

Open Aid Alliance is a small non-profit with a big mission, working with the unique potential of each individual to overcome stigma on their journey to greater health. At Open Aid Alliance, you’ll have the opportunity to gain experience and skills in a variety of ways across our programs. Our volunteers assist with everything from direct services with our participants to program development to administrative tasks. We work hard to tease out your interests and skills against the agency's needs to create a rewarding and meaningful experience. In line with our vision, we work to ensure our volunteer program, just like our other programs, is accessible and individualized to meet volunteers’ unique schedules, time constraints, interests and needs. Currently, the following programs are looking for passionate individuals:

- Housing program for people who are living with HIV  
- Syringe Access Program  
- Overdose Prevention, Recognition and Response Program  
- Testing Program

Ideal volunteers are open-minded, comfortable working with a diverse group of people, and understand that every individual is an expert in their own lives. To get started, interested volunteers are encouraged to email our Volunteer Coordinator, Amanda at amanda@openaidalliance.org

Further descriptions of internships and a testimony from our current practicum student follow:

**Syringe Services Program Intern Job Description**

**Job Summary:**
Directly supervised by the Prevention and Harm Reduction Specialist, the Syringe Services Program (SSP) intern will provide sterile syringes, and other harm reduction supplies, written and verbal education, and referral information for the SEP consumers at Open Aid Alliance.

**Essential Functions:**
1. Distribute sterile syringes and other safer injection equipment  
2. Promote safe disposal, including collection and disposal of used syringes  
3. Assist with the development and delivery of educational programs that are relevant to the program  
4. Provide information on and referral to other health services and treatment centers  
5. Assist in the facilitation of bi-annual focus groups  
6. Assist in coordination of all clients who come in for SSP services  
7. Refer, schedule, and maintain appointments for HIV and HCV testing
8. Follow universal safety precautions at all times
9. Become very familiar with the Open Aid Alliance SSP Policies and Procedures document
10. Participate in on-going trainings as needed
11. Attend and participate in local community events as needed
12. Most importantly—treat all consumers with dignity and respect

Job Qualifications and Experience
1. Extensive knowledge of the principles of harm reduction
2. Excellent verbal communication skills, including strong interpersonal skills
3. Knowledge of community resource and local referrals for STI testing, mental health, case management, drug treatment and additional appropriate client-centered referrals
4. Demonstrate ability to work effectively with individuals of diverse races, socio-economic statuses, housing statuses, variations in hygiene, ethnicities, ages, sexual orientations, and people who inject drugs

Training and Education
The OAA SSP intern will participate in a required in-office training prior to working in the SSP as well as participate in continued education as specified by the Prevention and Harm Reduction Specialist.

Counseling and Testing Program Intern Job Description
Job Summary:
Directly supervised by the Program Specialist, the intern will complete training and certification required to administer the OAA testing and counseling program. They will participate in in-office training and education surrounding this program. This will include becoming proficient in sexual health and risk reduction, minor lab work and test administration, personalized risk assessments and counseling.

Essential Functions:
1. Offer HIV, HepC and STI testing in our walk-in clinic.
2. Perform individualized risk assessments for each client and generate an action plan with each client to achieve their goals for risk reduction.
3. Promote healthy choices with respect to people’s circumstances.
4. Provide information and referral services to other programs within OAA and the Missoula area.

Job Qualifications and Experience
1. Excellent communication skills.
2. Ideally familiar with motivational interviewing strategies.
3. Dedication to non-judgmental and compassionate service for all clients.
4. Demonstrate in-depth knowledge of sexual health, risk reduction strategies, HIV, HepC, STIs, and how these issues effect diverse populations.
5. Demonstrate ability to work effectively with individuals of diverse races, socio-economic statuses, housing statuses, variations in hygiene, ethnicities, ages, sexual orientations, and people who inject drugs.

Training and Education:
Intern will complete the certificate training program CTCRS (Certified Testing, Counseling and Referral Services) and additional in office training.
It is essential that the care provider continually educate themselves on new developments in relevant areas.

From Brian Schoaf, past practicum student:
My main duty as a practicum student at Open Aid Alliance has been running the Syringe Exchange Program (SEP). This entails a training/orientation by OAA staff, a knowledge of the Harm Reduction Model, a non-judgmental and personable attitude when interacting with clients and strong interviewing skills learned throughout the BSW curriculum. Another important aspect of the OAA practicum is observing and administering HIV and Hep C tests. This requires a 24-hour training through DPHHS prior to administering the tests. There is also opportunity to work with Amanda in creating a special project for you to accomplish throughout your practicum. For example, another student and I have been working on a 'PrEP competency training' for doctors and pharmacists in Missoula. Aside from those duties, helping OAA staff and clients with everyday office duties is a key role of the practicum student. I highly recommend Open Aid Alliance as a practicum site!

Internship Description
OAA Housing Program
Open Aid Alliance operates a federally funded HUD housing program that supports people living with HIV and are low-income. We serve up to 17 counties in Montana. This housing program operates under the housing first model meaning that we aim to quickly and successfully connect individuals and families experiencing homelessness or are at risk for homelessness to stable housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements. This program provides participants with case management, rental, deposit, and application assistance.

What we are looking for:
Someone who is passionate about housing, healthcare, and community development. We are excited to have an intern in the housing program and would like to support this person in developing their own project to reach their goals and benefit the growth of the housing program.

Internship Opportunities:
1. Develop the housing’s non-food pantry to be sustainable and robust.
2. Create and strengthen relationships with landlords and community stakeholders
3. Research and develop a program to assist participants who struggle with food scarcity
4. Develop marketing and educational information for landlords and housing participants.
Job Qualifications and Experience

1. Excellent communication skills.
2. Ideally familiar with motivational interviewing strategies.
3. Dedication to non-judgmental and compassionate service for all clients.
4. Demonstrate ability to work effectively with individuals of diverse races, socio-economic statuses, housing statuses, variations in hygiene, ethnicities, ages, sexual orientations, and people who inject drugs.
5. Willingness to learn and take direction.
**Agency Name:** Western Montana Mental Health--SUD Services  
**Website:** www.wmmhc.org  
**Population Served:** Health Care  
**Paid Practicum:** No  
**Contact Person:** Logan Cook  
**Phone:** 406-532-9826  
**Email:** lcook@wmmhc.org  
**Description:** WMMHC-SUD Service Line offers MSW students hands on experience throughout the SUD continuum of care from Early Intervention/Education to Outpatient and Intensive Inpatient treatment.

Our practicum placement provides the opportunity for students to grow and learn through a combination of educational modules, shadowing of clinical staff, and regular supervision. As students become more comfortable in the clinical setting they will have the opportunity to co-facilitate recovery and education groups, and many toward the end of their practicum experience are able to take on small caseloads of their own.

We also work with practicum students to get the education needed to become licensure candidates for the Addiction Counselor license in Montana.
**Agency Name:** SOAR

**Website:**

**Population Served:** Community Organizing

**Contact Person:** Kat Werner

**Phone:**

**Email:** katharina.werner@umontana.edu

**Description:**

What is SOAR?

SSI/SSDI Outreach, Access, and Recovery (SOAR) is a program designed to increase access to SSI/SSDI for eligible adults who are experiencing or at risk of homelessness, and have a serious mental illness, medical impairment, and/or a co-occurring substance use disorder.

Why SOAR?

In collaboration with SAMSHA and NCEHS, the SOAR Technical Assistance Center has partnered with 19 schools of SW across the country to respond to the issue of homelessness. Nationally, only about 28 percent of individuals who apply for SSI/SSDI are approved on initial application. For people who are homeless and have no one to assist them, that percentage is cut by more than one half. When applications are denied, appeals can take an average of one year to complete, and in that time applicants often give up hope. There are now 50 states implementing SOAR. In 2018, these states reported average approval rates of 65% in an average of 100 days on initial SSI/SSDI applications using the SOAR model.

Why SOAR Practicums?

There is a high need for trained professionals to deliver SOAR services and expand the program's capacity. Students engaging in SOAR placements will be provided a unique learning and workforce experience refer to specific skills on hand out.

**Placement Details:**

- UM Social Work is offering two SOAR specific practicum placements for the fall & spring semester of the 2020/2021 academic year (450 hours total over the course of two semesters).
- Two positions will be housed one Partnership Health Center and one at the Poverello Center.
- Students interested in the position apply by submitting a cover letter, resume and some examples of their work and/or class assignments to the agency contact. Students may then be invited for an interview (in person or via zoom).
- Students have to be available for a late summer planning meeting with their agency supervisors, UM field staff, and the SOAR Lead and/or Co-Lead for Missoula.
- Students engaged in SOAR placements will be required to get certified through the free, 20-hour SOAR Online course (these hours will count towards the 450 hours of practicum) within the first month of the fall semester.
- Students will engage in approximately 70% SOAR related tasks and approximately 30% other agency-related tasks (e.g. initial orientation, staff meetings, community meetings etc.)
• Students will receive bi-weekly supervision from their agency supervisor, bi-weekly supervision from a SOAR-trained supervisor, and will also attend bi-weekly SOAR coordination meetings with the SOAR Lead and SOAR Technical Assistance Person.

• Students are expected to complete a minimum of ONE SOAR application with an individual by the end of their placement period (May of 2021).

Requirements:
• Some prior experience with mental health, substance use, and case management preferred
• Highly motivated/ self-initiative
• Ability to work independently & at times with little guidance
Agency Name: Winds of Change Mental Health Center  
Website: www.wellnessmmt.com  
Population Served: Healthcare  
Paid Practicum: Yes  
Contact Person: Suzanne –Human Resources  
Phone: 406-541-4673 x 207  
Email: hr@jenningsmmt.com  

Description: Winds of Change is a mental health center located in Missoula. We offer community-based services to over 400 adult clients with SDMIs (severe disabling mental illnesses). We utilize a recovery-oriented approach in all of our work with clients. We provide targeted case management, community based rehabilitation and support services, therapy, group therapy, drop-in center services, peer support, and therapeutic group home services to our clients. We have recently initiated an exciting practicum program where students will have the opportunity to apply for a variety of positions while engaging in practicum-specific tasks and duties relevant to their interests and specialties. This is a paid practicum opportunity which is structured for people to progress through the practicum experience and receive the clinical training necessary to pursue a career as a clinical social worker at the end of their graduate program. This is a dynamic practicum that could be utilized as a placement for one or two years in the program and beyond. These positions will be largely micro-level direct client work with opportunities to participate in mezzo- and macro-level advocacy work. Available positions include: - Case Management - Community Based Rehab and Support - Group Home Staff
Agency Name: Community Medical Center
Website: www.communitymed.org
Population Served: Healthcare
Contact Person: Liz Davies, LCSW
Email: edavies@communitymed.org
Paid Practicum: No
Phone: 327-4420

Description: This MSW practicum position will be located in one of Community Physician Group's outpatient primary care clinics, working with patients across the life span. The primary responsibility of the Social Worker is to provide direct medical social work/care management services to patients and their families within the clinic setting in order that they may effectively manage personal, interpersonal, and practical problems related to their health or disability and make appropriate use of community resources to promote optimal independent functioning. In conjunction with the clinic care team, the Social Worker contributes to a plan of care that promotes independence while containing costs within program specific guidelines. The Social Worker is responsible for the assessment, coordination, monitoring, and evaluation of the social work intervention plan for the individual/family as well as communication surrounding that intervention plan with the primary care and/or specialty providers. Typical tasks include completing social needs assessments; connecting patients with housing, transportation, food, clothing and other basic needs resources; making referrals for medical services including home health, personal assistance, durable medical equipment, nursing home placement and specialty care; and conducting follow-up phone calls to patients after they have had an emergency room visit.
Agency Name: Make Your Move! Missoula
Website: MakeYourMoveMissoula.org
Population Served: Health care
Paid Practicum: No
Contact Person: Brenna Merrill
Phone: 847-767-6176
Email: bmerrill@missoulacounty.us

Description: Make Your Move! is an interagency council focused on community level sexual violence prevention*. Our goal is to create a safer and healthier Missoula through positive behavior change. We facilitate community workshops, promote social marketing campaigns, and serve as a point of collaboration across the sector. We are looking for a practicum student who is passionate about this issue and wants to utilize academic research in ensuring that our innovative programing is impactful. If you are interested in this position**, please email Brenna (BMerrill@MissoulaCounty.us). Include a resume and one detailed paragraph outlining why you are interested in doing sexual violence prevention work in Missoula. We will hold rolling interviews with all eligible candidates, until position is filled. It is our commitment to ensure that this practicum is as valuable to you as it is to us. Therefore, you will have a part in creating this experience for yourself. Work hours can be flexible. The position will include access to professional development and training opportunities. Some examples of projects you may take on are:

- Online Communications • Manage online content (instagram, facebook, twitter, and website) • Create collaborative initiatives that promote MYM’s message in innovative ways • Develop internal policy regarding social media commenting, blocking, etc. • Conduct an accessibility audit of MYM materials. Create a plan to make online content consistently accessible
- Workshop Development & Evaluation • Shadow and co-facilitate community workshops (approx. 2 per quarter) • Solicit community input into strengthening current curricula • Help create an evaluation plan for current curricula
- Strategic Planning and Council Management • Help disseminate a strategic plan for SV prevention in Missoula • Support MYM Council review mission, vision, and values statements • Access viability of a volunteer program within MYM

*Please note: this is not a direct service (client-focused) position. **Please note: this opportunity does not pay living wage, but compensation (via stipend, paid professional development, etc.) can be negotiated.
Agency Name: Missoula Interfaith Collaborative  
Website: micmt.org  
Population Served: Community Organizing  
Contact Person: Becky Bishop  
Email: Becky@micmt.org  
Paid Practicum: No  
Phone: 406-239-5379  

Description: Family Promise is a program of the Missoula Interfaith Collaborative. This program houses families in churches and helps them find permanent housing and work. Practicum opportunities involve working with families as an advocate to help with their identifying and successfully meeting their goals. This involves interfacing with both the guests and other agencies in Missoula to access all available resources for helping with housing and work. We use motivational interviewing and a housing first model as well as trauma informed care. The Program Director supervises the student.
Agency Name: L'esprit
Website: www.lespritmt.com
Population Served: Mental Health  Paid Practicum: Yes
Contact Person: Maria Mulvaugh  Phone: 406-451-2185
Email: mmulvaugh@lespritmt.com

Description: Youth or Adult Case Management Case Management is a service that offers support to clients and their families. This support can assist the clients’s educational, legal, social and emotional needs, and assist the family with identifying and accessing programs and resources in the community. In addition, they can help the family navigate the network of professional services through a referral and assessment process. Case management services include assessment, determination of need, development and periodic revision of a specific care plan, referral, and related activities, and monitoring and follow-up activities. Access to psychiatric care, psychological testing and assessment, neurological testing, specialized medical care, in-home support services, and if the need arises, assistance in accessing higher levels of care, outside of the community setting. The case management staff recognizes and promotes collaboration between the family and organizations working with the client. The case manager monitors the continuum of care until the client has reached independence and is able to successfully navigate their environment without additional supports. Youth or Adult Mentoring Mentoring services are adaptive skill building and integration services provided in person for a client in home, school or community settings in order to help the clients maintain participation in those settings. Mentoring is provided under the supervision of a licensed mental health professional and according to the client’s rehabilitation goals. The focus of the services is to: • Improve or restore the client’s functioning in identified areas of impairment to prevent or minimize the need for more restrictive levels of care • Assist the client to develop communication skills, self-management of psychiatric symptoms, and the social networks necessary to minimize social isolation and increase opportunities for a socially integrated life • Assist the client to develop daily living skills and behaviors necessary for the maintenance of relationships, an appropriate education, and productive leisure and social activities • Immediately intervene in a crisis situation to refer the client to necessary and appropriate care and treatment Face-to-face consultation with family members, teachers or other key individuals may be included. Mentoring may only be provided if a client also receives other mental health services. It is not provided at the same time as other mental health services. Home Support Services A family support coordinator is an in-home therapeutic and family support services for youth living in biological, adoptive or kinship families who require more intensive therapeutic interventions than are available through other outpatient services. Services are focused on the reduction of symptoms and behaviors that interfere with the youth’s ability to function in the family and facilitation of the development of skills needed by the youth and family to prevent or minimize the need for more restrictive levels of care. The provider is available by phone or in-person to assist the youth and family during crises. Family support services include: skill building and integration, crisis response, and may include individual and family therapy. Behavior Specialist in CSCT Comprehensive School and Community Treatment is a comprehensive planned course of community mental health outpatient treatment that includes therapeutic interventions and supportive services provided in a public school based environment in office and treatment space provided by the school. Services are focused on
improving the youth’s functional level by facilitating the development of skills related to exhibiting appropriate behaviors in the school and community settings. These youths typically require support through cueing or modeling of appropriate behavioral and life skills to utilize and apply learned skills in normalized school and community settings. CSCT includes: individual, group and family therapy, skill building and integration. Youth Day Treatment The youth day treatment program is designed to meet the mental health needs of children grades pre-k through 12 who are exhibiting problematic behaviors in the general education setting. Through this structured program, a wide variety of services are offered including individual and family counseling, group therapy specific to the needs of the child, and academic assistance. The program seeks to promote positive social skill interactions among children and adolescents while providing assessment, redirection, and interventions to behavioral challenges a child faces with specific interactions with others. Using evidence-based modalities and trauma informed treatments, such as person-centered approaches, group therapy sessions, psycho-educational techniques, and cognitive behavioral techniques; the behavioral specialist focuses on helping the child to fulfill treatment goals. Upon successful completion of the program, the child will have built a more stabilized sense of socializing with others and appropriately managing behavioral challenges. Adul Day Treatment Program Adult Day Treatment is offered daily for four hours with a variety of individual and group activities that are structured to promote independent living skills, crisis intervention, per-vocational and vocational skill building, socialization, and recreational activities. Therapeutic activities are offered to learn skills to improve overall mental, physical and emotional well-being. In addition to these services, we also offer a free snack and meal through the USDA CACFP program.
Agency Name: Home ReSource
Website: 
Population Served: Community Organizing  
Contact Person: Tim Bohrer  
Email: tim@homeresource.org  
Paid Practicum: Yes  
Phone: 541-8301
Description:
Position: Perinatal Substance Use Practicum Student
Host Organization: Missoula City-County Health Department, Health Promotion Division
Direct Oversight: Anna Semple, Healthy Start Coordinator
When: Fall Semester 2019, Spring Semester 2020
Time Commitment: Average of 15 hours per week. Schedule is flexible.

Background Information: The Neonatal Abstinence Syndrome (NAS) Workgroup was created to address the rising incidence of substance use by pregnant women. The group is housed at the Missoula City-County Health Department (MCCHD) and consists of representatives from the Child Development Center, Child and Family Services, Community Medical Center, Healthy Foundations program at Watson Children’s Shelter, Healthy Mothers, Healthy Babies of Montana, Missoula City-County Health Department, Partnership Health Center, Providence St. Patrick Hospital, and The Recovery Center. The group was formed to improve outcomes for newborns and their families by preventing perinatal substance abuse, reducing stigma associated with perinatal substance use, promoting early identification of substance use in pregnant women, and increasing access to family support services.

Both Providence St. Patrick Hospital and Community Medical Center received funding in 2018 from the Montana Healthcare Foundation to implement changes in their treatment of NAS and perinatal substance use. The NAS Workgroup enables continuous communication and coordination between both hospitals in relation to this project and seeks to expand coordination of efforts between applicable partner organizations. The NAS Workgroup also consults with Healthy Mothers, Healthy Babies of Montana regarding state-wide work in this topic.

In October 2019 the NAS Workgroup began working with Healthy Mothers, Healthy Babies to create a larger Perinatal Substance Use Network in Missoula County. This process included interviews with system leaders from all related sectors, collection of perspectives and stories from individuals with lived experience, collection of baseline data, and work to clearly define the barriers, tensions, opportunities present in the community. A report detailing the outcomes of this work will be created by August 2019. The next step is to convene a large community network to identify goals and initiatives in Missoula County. The student in this position will assist with these Network Meetings and will support the implementation of the initiatives throughout the year. They will have the opportunity to connect and learn from diverse member organizations, and will receive a systems-level overview of prevention and intervention for the complex issue of perinatal substance use. For more information on the process utilized for this project, see https://www.wearecocreative.com/collaborative-innovation

Qualifications:
- This position is best suited for Social Work Graduate Students;
- Excellent oral and written communications skills and a team player;
- Exceptional interpersonal skills and the ability to interact with diverse populations;
- Basic computer knowledge and the ability to learn new communication platforms as needed;
• Passion for enacting system-level change, and understanding of the slow nature of this work; and,
• Compassion for families impacted by substance use during the perinatal period.

Position Description:
All work will be done in direct coordination with the MCCHD Healthy Start Coordinator (who also coordinates the NAS Workgroup).

Duties will vary depending on Network needs, but may include:
• Regular communication with Network partners to maintain relationships and better understand their needs related to Network initiatives.
• Coordination of professional development opportunities for staff supporting families impacted by drug use during the perinatal period.
• Collection of stories from families that were previously impacted by perinatal substance use
• Investigation best practices related to Network initiatives.
• Development of joint outreach and presentation materials in coordination with group members.
• Assistance with meeting preparation and facilitation
• Assisting with maintenance of the NAS Workgroup email list.
• Assisting with the implementation of trainings, events and other NAS-related outreach opportunities.

All activities can be completed remotely while there are health risks due to COVID-19.

Application Process:
Please submit a letter of interest to Anna Semple (asemple@missoulacounty.us). Feel free to call or email with questions regarding this position.
**Purpose:** The Community Food and Agriculture Coalition (CFAC) aims to increase the production and consumption of Montana-grown foods so that everyone has local food, farmers are successful, and farmland is in active production. The Double SNAP Dollar (DSD) program was created to address this mission, with the value in mind that all people, no matter their socio-economic status, deserve to eat healthy, local produce. One of the main barriers of eating healthy, local food for people in lower income brackets is the high cost of these foods. The DSD program stretches the value of SNAP benefits so that people can eat better on a budget. This position will assist the Food Access Program staff at CFAC with special projects on an as-needed basis, flexible to fit an appropriate candidate's interests. Interested students should contact CFAC to learn about current opportunities and/or share your own practicum ideas to see if they are of interest to CFAC.

**Project opportunities include:**
- Program evaluation, including surveys, interviews, focus groups, etc. of DSD customers, farmers market vendors, and/or other program stakeholders.
- Program development, particularly refinement of the Street Team Peer-to-Peer Outreach project (see more information at the end of this description).
- Pertinent research, to be co-developed by CFAC and Practicum student interest.
- Organizational Development, including helping to develop, refine, and institutionalize processes that will help CFAC better serve its constituents, for example, applying a social equity lens to program work; developing time and cost effective evaluation strategies to be repeated each year; developing customer appreciation strategies; etc.

**Qualifications:**
- Strong inter-personal skills: ability to approach and talk to strangers
- Passionate about food access and local food
- Well organized: ability to keep track of loose leaf papers; multiple projects with varying deadlines
- Ability to work independently
- Ability to stay connected and communicate promptly with team members
- Experience with Microsoft Excel
- Experience designing non-biased survey instruments and conducting interviews if project involves program evaluation

**Site:**
- Most hours will be spent at the CFAC office on Main St, Missoula or working remotely
- A few hours may be spent at farmers markets, which include evening and/or weekend hours
Supervision: This position will be supervised by CFAC’s Food Access Program Manager. Regular check-ins on a weekly or bi-weekly basis will be expected to discuss results and plan for next steps. While this position is supervised, the volunteer will be working independently for at least half of their hours.

**Benefits:**
- Learn about nonprofit program evaluation
- Develop personal and professional relationships in the community (networking)
- Become more involved in the local food community

**If interested:**
Email or call Bonnie Buckingham with any questions or with a short description of your related experience and interest in volunteering: bonnie@missoulacfac.org

More information about Peer-to-Peer Outreach Program Development:
CFAC has run a Double SNAP Street Team program over the past two years. The Street Team is a group of SNAP and DSD users who conduct grassroots outreach to low-income consumers about SNAP and DSD usage at farmers markets, grocery stores, and CSAs while building personal leadership skills and connections to community members who are active in the local food system. Due to changes in funding, if this program is to continue it will have to be re-developed to be less staff time-intensive. Re-development of this program would involve:
- Talking with CFAC staff about past program strengths and weaknesses and future opportunities (2 hours)
- Researching other peer-to-peer models (15 hours)
- Making recommended program changes/enhancements and an implementation plan (10 hours)
- Presenting recommendations to CFAC staff, community members, and past street team members (5 hours)
- Incorporating feedback into final plan (5 hours)
- Developing implementation plan guide (10 hours)
- Implement new street team program (dependent on program needs; 60 hours (10hrs/month))
- Evaluate program and make recommendations for on-going considerations or changes (20 hours)